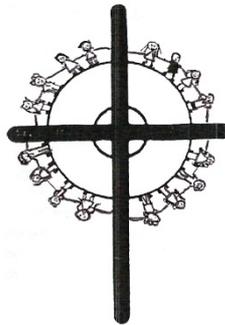


# **Christ Church C of E (VA) Primary School**



## **Admissions Policy**

**2018**

### **Admissions Criteria**

Our admissions process is part of the Local Authority co-ordinated scheme. Application forms are available from the Local Authority in the autumn before the year of admission.

Christ Church CE Primary is a Voluntary Aided School, and has 60 reception places for children who reach the age of 5 during the ensuing school year. Where the number of applications is lower than the school's admission number, all applicants will be admitted. If there are more applications than places available then all applications received by the Local Authority's designated closing date for receipt of applications will be considered, together and at one time by a committee of the Governing Body.

### **Oversubscription criteria**

If the number of applications for a particular year group exceeds the number of places available the following criteria will be used.

In the event of over subscription, admissions are considered by the following criteria in order:

1. Children looked after by a Local Authority (in line with section 22 of the Children Act) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Children with a particular medical condition which can be met most appropriately by the school. Applications must be accompanied by a medical declaration form (ASU75M) signed by the child's General Practitioner or Consultant confirming the condition and detailing the child's needs. All applications under this criterion will be assessed by the Governors with the assistance of the Local Authority to decide whether the child's needs can be met most appropriately by the school.
3. Children who have a brother or sister, as defined by the LA composite prospectus, who will be attending the school (excluding Nursery) at the date of the proposed admission. **(See 1 below)**
4. Children whose parent(s) or carer(s) worship regularly at 'churches in the united benefice of Oldbury, Langley and Londonderry which includes Christ Church, St Johns and St Michaels and St Marks or who do so themselves. **(See 2 below)**
5. Children whose parent(s) or carer(s) worship regularly at any other Christian church or who do so themselves. **(See notes 2 and 3 below)**
6. Children whose parent(s) or carer(s) are regular worshipping members of another religious faith or who are themselves, and the parent(s) or carer(s) wish their child to attend Christ Church because of its religious emphasis. **(see notes 2 and 4 below)**
7. Other children

If offering places within any one of the criteria would cause the schools admission number to be exceeded, then children living nearest will be offered first. Distances are measured by the Local Authority admissions. If two or more applicants share the same distance to a school and only one place is available the applicant to whom the place will be offered will be determined by the Local Authority by random selection (unless these are multiple births - in this case all the siblings will be admitted).

Children who attend the schools nursery do not transfer automatically to the primary school— a separate application is required. Nursery attendance does not guarantee that a place will be available at the primary school.

- (1) Under priority 3 a brother or sister must live at the same address and could be:
- A brother or sister sharing the same parents;
  - a half-brother or half-sister, where two children share one parent; a stepbrother or stepsister, where two children are related by a parent's marriage or civil partnership (a formal arrangement that gives same-sex couples the same legal status as married couples);
  - the separate children of a couple who live together; or
  - an adopted or fostered brother or sister.
- (2) Regular' worship means attending a place of worship at least once a month for a Period of 1 year. This needs to be confirmed by the local minister or religious leader.
- (3) To qualify under 5 the church must be part of a denomination which is a member of Churches together in England or must be able to demonstrate a Trinitarian statement of belief by ensuring form ASU75/A is fully completed.
- (4) Form ASU75/A must be fully completed.

### **NOTES**

1. Applications received after the Local Authority's designated closing date for receipt of applications will be deemed to have been made late and will be considered after applications with the same priority that were received on time (unless there are particular circumstances which prevented you from applying earlier).
2. A child's home address is the place where the child is permanently resident with his or her parents. When a child lives between two addresses, the address used for offering a school place will be where the child lives for most of the school week (Monday to Friday). If care is split equally, parents can choose which address will be used.
3. Applications made outside the normal admissions round (in-year admission) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school. On receipt of an in-year application the school will notify the local authority of both the application and its outcome to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.
4. The Governing Body recognises its duty to comply with the Local Authority Fair Access Protocol to provide fair access to school for pupils who needs a school place because they have missed, or are at risk of missing, education.
5. Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to the Chair of Governors. Appeals will be heard by an independent panel.

### **In Year Admissions and Appeals**

All in year admissions to Christ Church Primary School are managed by Sandwell Council. They can be contacted on 0121 569 6765 or via the website.

<http://www.sandwell.gov.uk/schooladmissions>

All admissions will follow the criteria outlined above. Appeals are managed through Birmingham Diocese. If you wish to appeal you should contact the school directly so that the correct paperwork can be sent.

Review Autumn 17