

MOBILE PHONE POLICY

Rationale

- Mobile phones are now a feature of modern society and an increasing number of our staff and pupils own one.
- Increasing sophistication of mobile phone technology presents a number of issues for schools:
 - The high value of many phones
 - The integration of cameras into phones leading to potential child protection and data protection issues.
 - The potential to use the phone eg for texting whilst on silent mode.

Policy

Children:

- Phones must not be used for any purpose (eg phoning, texting, surfing the internet, taking photos, checking the time, taking videos) at any time during school hours whether on school site or off site activity, or before and after school hours during activities such as breakfast club, after school clubs, holiday clubs, discos, school fairs, trips, residential etc.
- Any phones brought in to school must always be switched off (not on silent mode) and given to the class teacher on entering school.
- If a child breaches these rules the phone will be confiscated and given in to the main office. It will be returned to the child after a discussion with parents.

This policy should be read in conjunction with the school's other policies in particular the Behaviour Policy.

Staff, volunteers, students and visitors:

At Christ Church/Little Angels we have an 'empty pockets' policy, meaning that phones should not be stored in them.

- Phones must not be used for any purpose (eg phoning, texting, surfing the internet, taking photos, checking the time, taking videos) during lesson time.
- Phones must be locked away during lesson time and meeting time.
- Phones must always be switched off or on silent mode during class time and meeting time unless permission has been granted in advance by senior staff.

Under **NO** circumstances should phones ever be used to take photos within school or of Christ Church children at any time.

Emergencies

If a child needs to contact his/her parents/guardians they will be allowed to use a school phone.

If parents need to contact children urgently they should phone the school office and a message will be relayed promptly.

Responsibility for mobile phones:

School accepts no responsibility whatsoever for theft, loss, damage or health effects (potential or actual) relating to mobile phones. It is the responsibility of staff, parents and children to ensure mobile phones are properly insured.

Written Nov 16

Review Nov 17